



**Southeast
Water Coalition**

A joint powers authority to protect the Central Groundwater Basin

AGENDA
SOUTHEAST WATER COALITION
REGULAR MEETING OF THE POLICY BOARD
THURSDAY, JUNE 4, 2026, 7:00 p.m.

Norwalk Arts & Sports Complex
Sproul Room
13000 Clarkdale Avenue
Norwalk, CA 90650

1. ROLL CALL

2. PUBLIC COMMENTS

3. CONSENT CALENDAR

**a. SOUTHEAST WATER COALITION BOARD OF DIRECTORS MINUTES OF
APRIL 2, 2026 REGULAR MEETING (Enclosure)**

Recommendation: Approve minutes as submitted.

b. WARRANT REGISTER (Enclosure)

Recommendation: Approve Warrant Register.

**** End of Consent Calendar****

4. DISCUSSION/ACTION REGARDING FY 2026/2027 BUDGET APPROVAL

Albert Mendoza, AE Chair, City of Norwalk

Recommendation: Approve and adopt the FY 2026/2027 Budget, as presented.

**5. DISCUSSION/ACTION REGARDING THE LEAD AGENCY TRANSFER AND
SCHEDULE RESOLUTION ADOPTION**

Albert Mendoza, AE Chair, City of Norwalk

Recommendation: Approve and adopt the Lead Agency Transfer and Schedule Resolution 2026-01, as presented.

6. DISCUSSION/ACTION REGARDING SOUTHEAST WATER COALITION WEBSITE

Albert Mendoza, AE Chair, City of Norwalk

Recommendation: Review and approve a preferred proposal for a Southeast Water Coalition website.

7. PRESENTATION - WATER REPLENISHMENT DISTRICT (WRD) FY 2026/2027 BUDGET UPDATE

Albert Mendoza, AE Chair, City of Norwalk

Recommendation: Receive and file.

8. GENERAL LEGISLATIVE UPDATE

Albert Mendoza, AE Chair, City of Norwalk

Recommendation: Receive and file a general legislative update for relevant bills.

9. DISCUSSION REGARDING ASSOCIATION OF CALIFORNIA WATER AGENCIES UPDATE

Albert Mendoza, AE Chair, City of Norwalk

Recommendation: Receive a general update regarding Association of California Water Agencies related items and upcoming events.

10. BOARD OF DIRECTORS COMMENTS

11. ADMINISTRATIVE ENTITY CHAIR / LEAD AGENCY COMMENTS

12. ADJOURNMENT

On June 1, 2026, the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours and Special meeting agendas may be amended up to 24 hours in advance of the meeting.

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Please contact the City of Norwalk Public Utilities Department at least 24 hours in advance of the meeting at (562) 929-5511.

The next meeting of the Southeast Water Coalition Policy Board will be on Thursday, August 6, 2026, at 7:00 PM, at Cerritos Sheriff Station, EOC Conference Room, 18135 Bloomfield Avenue, Cerritos, CA 90703.



**MINUTES OF THE SOUTHEAST WATER COALITION
REGULAR MEETING OF THE POLICY BOARD
THURSDAY, APRIL 2, 2026, 7:00 p.m.**

A regular meeting of the Board of Directors of the Southeast Water Coalition Joint Powers Authority was held on Thursday, April 2, 2026 at 7:00 p.m. at the Norwalk Arts & Sports Complex, Sproul Room, 13000 Clarkdale Avenue, Norwalk CA 90650. Chair Ana Valencia called the meeting to order at 7:02 p.m. At the time the meeting was called to order, a quorum of members was present.

Ms. Madeline Gallagher took attendance, and the following Board of Directors members were present:

BOARD MEMBERS PRESENT:

Frank Aurelio Yokoyama
Mario Trujillo
Todd Rogers
Ana Valencia
Isabel Aguayo
Joe Angel Zamora
Melissa Ybarra
Octavio Martinez

City of Cerritos
City of Downey
City of Lakewood
City of Norwalk
City of Paramount
City of Santa Fe Springs
City of Vernon
City of Whittier

STAFF AND GUESTS ON SIGN-IN SHEET:

Alvin Papa
Dan Mueller
Derek Nguyen
Michelle Tse
Chris Castillo
Joanna Moreno
Jacque Koontz
Madeline Gallagher
Nicholas Ghirelli
Vera Robles DeWitt
Stephan Tucker

City of Cerritos – AE
City of Downey – AE
City of Lakewood – AE
City of Paramount – AE
City of South Gate – AE
City of Vernon – AE
City of Norwalk Staff
SEWC Staff
Richards Watson & Gershon
Water Replenishment District (WRD)
Water Replenishment District (WRD)

ITEM 2 – PUBLIC COMMENT

Director Valencia introduced Ms. DeWitt from WRD, who provided history on the relationship between WRD and SEWC and previous letters sent between the two entities. She noted that she wants to work together amicably and that WRD recently helped support a City member of SEWC.

There were no further comments.

ITEM 3 - CONSENT CALENDAR

Director Rogers moved to approve the consent calendar.

The motion was seconded by Director Aguayo and was approved by the following voice vote:

AYES: **Yokoyama, Trujillo, Rogers, Valencia, Aguayo, Zamora, Ybarra, Martinez**

NOES: **None.**

ABSTAIN: **None.**

ITEM 4 - PRESENTATION BY THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

Ms. Koontz introduced ACWA presenter Mr. Michael Cervantes, who joined virtually to outline ACWA membership and available resources. He reviewed ACWA's structure, including the executive committee, ten regions, and the active role of regional boards. He noted that SEWC cities are part of Region 8, covering the Los Angeles area, and encouraged participation in regional events and other opportunities offered throughout the year.

Mr. Cervantes highlighted ACWA's 13 standing committees, government relations work, and extensive advocacy efforts. He explained that ACWA tracks hundreds of bills for members, that State Legislative Committee meetings are open for listening, and that a monthly regulatory update email is available for those who join the distribution list.

He also summarized ACWA's major events, including regional gatherings, two annual conferences, workshops, webinars, a legislative symposium, and the February Washington, D.C. conference. He emphasized the strong networking opportunities at the spring conference in Sacramento and the fall conference in Anaheim, along with member pricing for all events.

Mr. Cervantes concluded by outlining ACWA's communications tools that members can access online or receive directly by email. He also noted that ACWA offers several award programs recognizing member agencies and their work.

ITEM 5 - DISCUSSION/ACTION REGARDING A POLICY FOR ADMINISTRATIVE ENTITY LETTERS

Ms. Koontz stated that this item was brought forward because in November AE meeting, there was a discussion regarding the need for the AE to write and send letters on behalf of SEWC when deadlines do not allow sufficient time for prior approval at Board Meetings.

She noted that the issue arose specifically as a result of concerns surrounding state proposed public health goals for contaminants in drinking water and associated deadlines for public comment. She then presented the policy and standardized template that the AE put together for the Board's consideration and approval.

Director Zamora moved to approve the following:

- a) Review and approve the draft policy and letter template that would allow the Administrative Entity to collectively send correspondence without Board approval, if necessary.

The motion was seconded by Director Martinez and was approved by the following voice vote:

AYES: Yokoyama, Trujillo, Rogers, Valencia, Aguayo, Zamora, Ybarra, Martinez.
NOES: None.
ABSTAIN: None.

ITEM 6 – DISCUSSION/ACTION REGARDING UPDATE TO THE WATER REPLENISHMENT DISTRICT'S REQUEST TO JOIN THE SOUTHEAST WATER COALITION

Ms. Koontz provided context around the original letter from WRD and the consensus among the AE members that WRD's application should be discussed further. To help provide clarity and to develop a recommendation to the Board, an ad-hoc committee was formed.

The original plan was that once the subcommittee completed its review, they would provide an update to the AE at their March meeting followed by a recommendation from the AE to the Board in April.

However, this most recent letter from WRD, dated February 23, 2026, rescinded their request to join, so no review was necessary. The letter was included in the Agenda Packet as reference.

There were no further questions or comments.

ITEM 7 – GENERAL LEGISLATIVE UPDATE

Ms. Koontz introduced Mr. Ghirelli, who provided an update on SB-1313, the bill proposing the creation of a fund within the State Water Board. He explained that although the bill previously passed both houses without issue, it was ultimately vetoed by the Governor due to the absence of dedicated funding. The bill has since been reintroduced, and Mr. Ghirelli will continue to keep SEWC informed as it moves forward. He also noted that ACWA will be sharing significant updates on related legislative activity.

In response to a question from Director Valencia regarding whether the bill had changed, Mr. Ghirelli confirmed that revisions have been made, particularly related to penalty structures and PFAS remediation.

ITEM 8 – BOARD OF DIRECTORS COMMENTS

Director Zamora invited SEWC members to his city's Arts Fest on April 25th at 2:00 PM, noting that there will be a lot of artists from surrounding cities.

Director Rogers wished members the best of luck with upcoming elections.

ITEM 9 – ADMINISTRATIVE ENTITY CHAIR/LEAD AGENCY COMMENTS

Ms. Koontz reported on two items. She shared that Norwalk staff has mailed out membership packets, and that Lynwood requested and received informational materials as well, though they have not yet submitted an official application.

She also noted that WRD had been asked to present their budget. WRD indicated they were unable to do so at this meeting but confirmed they will provide the presentation at the next meeting.

ITEM 8 - ADJOURNMENT

The meeting adjourned at 7:38 p.m.

The next regular Southeast Water Coalition Board Meeting will be on June 4, 2026

**Southeast Water Coalition JPA
Board Meeting Minutes**

April 2, 2026

AGENDA ITEM: 3a

at 7:00 p.m. at the Norwalk Arts & Sports Complex, Sproul Room, 13000 Clarkdale Avenue, Norwalk CA 90650.

Ana Valencia, Chair

Date



SOUTHEAST WATER COALITION
PAYMENT REGISTER MARCH 2026 - MAY 2026

<u>Check No.</u>	<u>Check Amount</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Transaction Description</u>
206938	4,960.00	4/7/2026	KOA CONSULTING INC	PROF SVCS/FEB26
207048	4,960.00	4/14/2026	KOA CONSULTING INC	PROF SVCS/MAR26
207067	150.00	4/14/2026	FRANK YOKOYAMA	BRD MBR STIP/04-02-26
207068	150.00	4/14/2026	TODD ROGERS	BRD MBR STIP/04-02-26
207182	6,750.00	4/21/2026	PRICE PAIGE AND CO	AUDIT FEES FY25
	16,970.00			
<u>EFT</u>	<u>EFT Amount</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Transaction Description</u>
V24439	599.06	4/7/2026	RICHARDS WATSON	LEGAL SVCS/JAN26
V24454	451.00	4/14/2026	RICHARDS WATSON	LEGAL SVCS/FEB26
V24457	150.00	4/14/2026	ANA M VALENCIA	BRD MBR STIP/04-02-26
V24458	150.00	4/14/2026	JOSE ANGEL ZAMOR	BRD MBR STIP/04-02-26
V24460	150.00	4/14/2026	MARIO TRUJILLO	BRD MBR STIP/04-02-26
V24461	150.00	4/14/2026	MELISSA ANNA YBA	BRD MBR STIP/04-02-26
V24462	150.00	4/14/2026	OCTAVIO CESAR MA	BRD MBR STIP/04-02-26
V24729	702.45	4/30/2026	RICHARDS WATSON	LEGAL SERVICES/MAR26
	2,502.51			
<u>MISC</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Transaction Description</u>
CAL CARD	12.00	3/31/2026	AMAZON MARK* PG8QJ4FY3	3-2FEB
CAL CARD	830.00	3/31/2026	CASA ADELITAS	3-2FEB
CAL CARD	22.00	3/31/2026	STARBUCKS STORE 09546	3-2FEB
CAL CARD	19.41	3/31/2026	NORTHGATE MARKET #024	3-2FEB
CAL CARD	125.68	3/31/2026	TST*HANAMI TEPPANYAKI	3-2FEB
CAL CARD	449.53	4/29/2026	ELPOLLOLOCO	4-2MAR
CAL CARD	11.78	4/29/2026	GROCERY OUTLET OF N	4-2MAR
CAL CARD	7.99	4/29/2026	GROCERY OUTLET OF N	4-2MAR
CAL CARD	6.08	4/29/2026	USPS PO 0555830171	4-2MAR
	1,484.47			
Total	20,956.98			



**SOUTHEAST WATER COALITION
JOINT POWERS AUTHORITY
AGENDA REPORT**

Date: June 4, 2026
To: Southeast Water Coalition Board of Directors
From: Albert Mendoza, AE Chair, City of Norwalk

**Subject: DISCUSSION/ACTION REGARDING SEWC FY 2026-27 BUDGET
APPROVAL**

Discussion:

The Proposed Budget for Fiscal Year (FY) 2026-27 includes the Approved Budget for FY 2025-26, Total Projected Expenditures for FY 2025-26, and a Proposed Budget for FY 2026-27. The Ending Balance for the FY 2025-26 stands at approximately \$166,929.47, reflecting both actual expenditures and projections for the remainder of the ongoing fiscal year. This is higher than the Approved Budget's Ending Balance of \$123,759.47 due to projected expenditures versus revenue intake. The ending balances every FY will likely continue to be less than the approved FY budget until dues are adjusted.

Anticipated member agency dues for FY 2026-27 remain at \$60,500, inclusive of credits to member agencies. There was no change to the member rates from last year. With total expenditures projected to increase during the FY 2026-27, the Proposed Budget indicates an Ending Balance of \$112,429.47.

During the May AE meeting, there was discussion about the budget and whether the Lead Agency should be compensated for staff time. AE members agreed that, rather than providing direct reimbursement, it would be more appropriate to exempt the Lead Agency from paying SEWC dues during the years in which they serve in that role. The budget reflects this update.

Recommendation: Approve and adopt the FY 2026/2027 Budget, as presented.

Attachments:

1. Fiscal Year 2026-2027 Draft Budget.
2. FY 2025-26 Expenditures as of 06/01/26.

SOUTHEAST WATER COALITION JOINT POWERS AUTHORITY
FISCAL YEAR 2025-2026 APPROVED BUDGET/EXPENDITURES vs PROPOSED FISCAL YEAR 2026-2027 BUDGET

	FY 2025-2026			FY 2026-2027
	Approved Budget	Revenue & Expenditures To 4/30/2026	Projected Expenditures	Proposed Budget
Carryover Balance:	\$ 193,059.47	\$ -	\$ -	\$ 166,929.47
Revenues				
Annual Assessments for Member Agencies	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00
Less Credits to Member Agencies	\$ (49,500.00)	\$ (49,500.00)	\$ (49,500.00)	\$ (49,500.00)
Interest Income/Reimbursements	\$ 1,000.00	\$ -	\$ -	\$ -
Total Revenues	\$ 61,500.00	\$ 60,500.00	\$ 60,500.00	\$ 60,500.00
Available Funds:	\$ 254,559.47	\$ 253,559.47	\$ 253,559.47	\$ 227,429.47
Expenditures				
Program Management Services	\$ 63,000.00	\$ 42,750.00	\$ 54,480.00	\$ 60,000.00
As Needed Government Relations	\$ 10,000.00	\$ -	\$ -	\$ -
Legal Services	\$ 11,000.00	\$ 4,085.11	\$ 8,500.00	\$ 11,000.00
Board/Staff Travel/Meeting Expense	\$ 1,000.00	\$ -	\$ -	\$ -
Financial Audit	\$ 9,500.00	\$ 8,230.00	\$ 8,250.00	\$ 10,000.00
Policy Board Compensation	\$ 9,900.00	\$ 4,650.00	\$ 9,900.00	\$ 9,900.00
Office Supplies	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
Policy Board Meetings Dinner	\$ 3,600.00	\$ -	\$ -	\$ 14,400.00
Administrative Entity Meetings Lunch	\$ 2,700.00	\$ -	\$ -	\$ 3,600.00
Policy Board & Administrative Entity Meetings Dinner + Lunch	\$ -	\$ 4,029.06	\$ 5,500.00	\$ -
Consultant Services	\$ 20,000.00	\$ -	\$ -	\$ -
Staffing Support Services*	\$ -	\$ -	\$ -	\$ -
Website Services*	\$ -	\$ -	\$ -	\$ 6,000.00
Financial Management Services*	\$ -	\$ -	\$ -	\$ -
* New FY 2026/27				
Total Expenditures:	\$ 130,800.00	\$ 63,844.17	\$ 86,630.00	\$ 115,000.00
Ending Balance:	\$ 123,759.47	\$ 189,715.30	\$ 166,929.47	\$ 112,429.47

Notes:

1. Draft Budget - Assumes credit of \$4,500 off of \$10,000 member agency annual dues resulting in total annual dues of \$5,500. Lead Agency exempt from dues. Dues redistributed amongst members. \$6,050 in dues per member.
2. Administrative Entity Members to look into developing a policy to facilitate a consistent financial transfer of funds during lead agency changes.
3. Lead Agency to discuss developing a reserve budget line item for planning purposes with Auditor.
4. Per Fiscal Year 2023-2024 Financial Audit: June 30, 2024 cash balance was \$200,822.
5. Per the Draft Fiscal Year 2024-2025 Financial Audit: June 30, 2025 cash balance is \$208,218.



SOUTHEAST WATER COALITION

FISCAL YEAR 2025/26 EXPENDITURES THROUGH MAY 30, 2026

<u>FUND</u>	<u>ACCT</u>	<u>ACCOUNT TITLE</u>	<u>DATE</u>	<u>VENDOR</u>	<u>EXPENDITURES</u>	<u>DESCRIPTION</u>
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	08/26/25	77841 KOA CONSULTING I	\$ 4,540.00	PROFESSIONAL SVCS/JUL
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/04/25	78726 ANDREW LARA	\$ 150.00	BRD MBR STIP/08-07-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/04/25	78169 ANA M VALENCIA	\$ 150.00	BRD MBR STIP/08-07-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/04/25	78392 JOSE ANGEL ZAMOR	\$ 150.00	BRD MBR STIP/08-07-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/04/25	78393 HORACIO ORTIZ	\$ 150.00	BRD MBR STIP/08-07-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/04/25	78168 MARIA DEL PILAR	\$ 150.00	BRD MBR STIP/08-07-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/04/25	78166 MARIA ISABEL AGU	\$ 150.00	BRD MBR STIP/08-07-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/04/25	78153 TODD ROGERS	\$ 150.00	BRD MBR STIP/08-07-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/04/25	78151 OCTAVIO CESAR MA	\$ 150.00	BRD MBR STIP/08-07-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/16/25	50817 RICHARDS WATSON	\$ 508.10	LEGAL SVCS/JUL 2025
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/23/25	77841 KOA CONSULTING I	\$ 4,540.00	PROF SVCS/AUG25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	09/23/25	50817 RICHARDS WATSON	\$ 512.50	LEGAL SVCS/AUG25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	11/05/25	77841 KOA CONSULTING I	\$ 4,540.00	PROF SVCS/SEP25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	11/13/25	50817 RICHARDS WATSON	\$ 717.50	LEGAL SVCS/SEP25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	11/25/25	77841 KOA CONSULTING I	\$ 4,540.00	PROF SVCS/OCT25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/01/25		\$ 344.29	DON'S BBQ NO 5
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/01/25		\$ (344.29)	DON'S BBQ NO 5
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/09/25	50817 RICHARDS WATSON	\$ 41.00	LEGAL SERVICES/OCT25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/16/25	77841 KOA CONSULTING I	\$ 2,270.00	PROF SVCS/NOV25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/29/25	78166 MARIA ISABEL AGU	\$ 150.00	BRD MBR STIP/12-04-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/29/25	78392 JOSE ANGEL ZAMOR	\$ 150.00	BRD MBR STIP/12-04-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/29/25	78168 MARIA DEL PILAR	\$ 150.00	BRD MBR STIP/12-04-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/29/25	78154 MELISSA ANNA YBA	\$ 150.00	BRD MBR STIP/12-04-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/29/25	78151 OCTAVIO CESAR MA	\$ 150.00	BRD MBR STIP/12-04-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/29/25	78544 FRANK YOKOYAMA	\$ 150.00	BRD MBR STIP/12-04-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/29/25	78153 TODD ROGERS	\$ 150.00	BRD MBR STIP/12-04-25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	12/29/25	78169 ANA M VALENCIA	\$ 150.00	BRD MBR STIP/12-04-25

902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	02/03/26	50817 RICHARDS WATSON	\$	553.50	PROF SVCS/DEC25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	02/03/26	77841 KOA CONSULTING I	\$	4,960.00	PROF SVCS/JAN26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	02/03/26	77841 KOA CONSULTING I	\$	4,960.00	PROF SVCS/DEC25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	02/05/26	79121 ASSOCIATION OF C	\$	524.62	2026 ANNUAL DUES
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	02/05/26	77841 KOA CONSULTING I	\$	2,480.00	PROF SVCS/NOV25
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	03/04/26	78726 ANDREW LARA	\$	150.00	BRD MBR STIP/02-05-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	03/04/26	78169 ANA M VALENCIA	\$	150.00	BRD MBR STIP/02-05-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	03/04/26	78544 FRANK YOKOYAMA	\$	150.00	BRD MBR STIP/02-05-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	03/04/26	78166 MARIA ISABEL AGU	\$	150.00	BRD MBR STIP/02-05-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	03/04/26	78392 JOSE ANGEL ZAMOR	\$	150.00	BRD MBR STIP/02-05-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	03/04/26	78168 MARIA DEL PILAR	\$	150.00	BRD MBR STIP/02-05-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	03/04/26	78151 OCTAVIO CESAR MA	\$	150.00	BRD MBR STIP/02-05-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	03/04/26	78153 TODD ROGERS	\$	150.00	BRD MBR STIP/02-05-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/07/26	50817 RICHARDS WATSON	\$	599.06	LEGAL SVCS/JAN26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/07/26	77841 KOA CONSULTING I	\$	4,960.00	PROF SVCS/FEB26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	50817 RICHARDS WATSON	\$	451.00	LEGAL SVCS/FEB26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	77841 KOA CONSULTING I	\$	4,960.00	PROF SVCS/MAR26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	78169 ANA M VALENCIA	\$	150.00	BRD MBR STIP/04-02-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	78544 FRANK YOKOYAMA	\$	150.00	BRD MBR STIP/04-02-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	78166 MARIA ISABEL AGU	\$	150.00	BRD MBR STIP/04-02-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	78392 JOSE ANGEL ZAMOR	\$	150.00	BRD MBR STIP/04-02-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	78152 MARIO TRUJILLO	\$	150.00	BRD MBR STIP/04-02-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	78154 MELISSA ANNA YBA	\$	150.00	BRD MBR STIP/04-02-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	78151 OCTAVIO CESAR MA	\$	150.00	BRD MBR STIP/04-02-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/14/26	78153 TODD ROGERS	\$	150.00	BRD MBR STIP/04-02-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/29/26	78166 MARIA ISABEL AGU	\$	(150.00)	BRD MBR STIP/04-02-26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	04/30/26	50817 RICHARDS WATSON	\$	702.45	LEGAL SERVICES/MAR26
902 - SOUTHEAST AREA WATER COL	2080	CONTRACT SVC/NON-CLASS	05/29/26	78166 MARIA ISABEL AGU	\$	150.00	RE-ISSUE V#24459
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	08/21/25		\$	242.88	NORTHGATE MARKET #024
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	08/21/25		\$	4.42	TARGET 00013409
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	08/21/25		\$	17.98	COSTCO WHSE #0410
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	09/30/25		\$	22.00	STARBUCKS 09546

902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	09/30/25		\$	(22.00)	STARBUCKS STORE 09546
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	09/30/25		\$	468.42	TST*MR. ROSEWOOD RESTAUR
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	09/30/25		\$	60.74	AMAZON MKTPL*L03TQ6BC3
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	09/30/25		\$	44.00	STARBUCKS
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	09/30/25		\$	32.76	STATERBROS154
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	10/21/25		\$	360.92	PANERA BREAD #601975 O
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	12/30/25		\$	39.93	TARGET 00014241
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	12/30/25		\$	422.66	CHIPOTLE ONLINE
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	01/28/26		\$	23.96	TARGET 00014241
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	01/28/26		\$	22.00	STARBUCKS 09546
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	01/28/26		\$	524.86	GOLDEN SUN
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	02/25/26		\$	356.80	JERSEY MIKES ONLINE UC
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	02/25/26		\$	(130.90)	JERSEY MIKES ONLINE UC
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	02/25/26		\$	13.18	TARGET 00014241
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	02/25/26		\$	39.98	TARGET 00014241
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	03/31/26		\$	12.00	AMAZON MARK* PG8QJ4FY3
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	03/31/26		\$	22.00	STARBUCKS STORE 09546
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	03/31/26		\$	19.41	NORTHGATE MARKET #024
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	03/31/26		\$	125.68	TST*HANAMI TEPPANYAKI
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	03/31/26		\$	830.00	CASA ADELITAS
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	04/29/26		\$	449.53	ELPOLLOLOCO
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	04/29/26		\$	11.78	GROCERY OUTLET OF N
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	04/29/26		\$	7.99	GROCERY OUTLET OF N
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	04/29/26		\$	6.08	USPS PO 0555830171
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	05/29/26		\$	468.74	KUNG PAO PALACE
902 - SOUTHEAST AREA WATER COL	2110	CONFERENCES & MEETINGS	05/29/26		\$	58.70	SMART AND FINAL 325
902 - SOUTHEAST AREA WATER COL	2400	AUDIT FEES	10/30/25	78721 PRICE PAIGE AND	\$	1,480.00	FY24 AUDIT FEES
902 - SOUTHEAST AREA WATER COL	2400	AUDIT FEES	04/21/26	78721 PRICE PAIGE AND	\$	6,750.00	AUDIT FEES FY25
					\$	64,946.23	



SOUTHEAST WATER COALITION JOINT POWERS AUTHORITY AGENDA REPORT

Date: June 4, 2026
To: Southeast Water Coalition Board of Directors
From: Albert Mendoza, AE Chair, City of Norwalk

**Subject: DISCUSSION/ACTION REGARDING THE LEAD AGENCY TRANSFER
AND SCHEDULE RESOLUTION ADOPTION**

Discussion:

The City of Norwalk's tenure as the Southeast Water Coalition (SEWC) Lead Agency ends on June 30, 2026. As of July 1, 2026, the City of Cerritos begins its Lead Agency tenure, which runs for a two-year period, until June 30, 2028. While Cerritos is the SEWC Lead Agency, its Vice-Chair shall be the City of Paramount. Paramount will succeed Cerritos as Lead Agency on July 1, 2028.

The incoming Lead Agency is responsible for determining the location of Administrative Entity (AE) and Board Meetings in their City, including coordinating meeting room and equipment set-up, parking, and catering. The Lead Agency must also publicly post meeting agendas in-person and online on the City's website.

The regular meetings of the Board of Directors shall be held, as necessary, on the first Thursday of every even-numbered month at 7:00 P.M. at Cerritos Sherrif Station, EOC Conference Room, 18135 Bloomfield Avenue, Cerritos, California 90703. The regular meetings of the AE shall be held, as necessary, on the third Wednesday of every odd-numbered month at 12:30 P.M. at Cerritos Sherrif Station, EOC Conference Room, 18135 Bloomfield Avenue, Cerritos, California 90703.

Recommendation: Approve and adopt the Lead Agency Transfer and Schedule Resolution 2026-01, as presented.

Attachment(s):

1. Resolution No. 2026-01
2. Southeast Water Coalition Joint Powers Authority Meeting Calendar for FY 2026-2027
3. Lead Agency Transition History

RESOLUTION NO. 2026-01

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTHEAST WATER COALITION JOINT POWERS AUTHORITY
DESIGNATING A LEAD AGENCY FOR THE PERIOD BEGINNING JULY 1, 2026
THROUGH JUNE 30, 2028 AND ESTABLISHING THE MEETING TIMES AND
LOCATIONS FOR
THE BOARD OF DIRECTORS AND ADMINISTRATIVE ENTITY

THE BOARD OF DIRECTORS OF THE SOUTHEAST WATER COALITION JOINT
POWERS AUTHORITY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. DESIGNATION OF LEAD AGENCY. The Board of Directors hereby designates the City of Cerritos to serve as Lead Agency for the period beginning July 1, 2026 through June 30, 2028.

Section 2. BOARD OF DIRECTORS MEETINGS. The regular meetings of the Board of Directors shall be held, as necessary, on the first Thursday of every even numbered month at 7:00 p.m. at Cerritos Sherrif Station, EOC Conference Room, 18135 Bloomfield Avenue, Cerritos, California 90703.

Section 3. ADMINISTRATIVE ENTITY MEETINGS. The regular meetings of the Administrative Entity shall be held, as necessary, on the third Wednesday of every odd numbered month at 12:30 P.M. at Cerritos Sherrif Station, EOC Conference Room, 18135 Bloomfield Avenue, Cerritos, California 90703.

Section 4. This Resolution providing for the designation of Lead Agency and setting the date, time and place of regular meetings of the Board of Directors and Administrative Entity is effective July 1, 2026.

Section 5. The Chair of the Administrative Entity shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED, and ADOPTED this 4th day of June 2026.

Chair, Board of Directors

ATTEST:

Administrative Entity Chair



**SOUTHEAST WATER COALITION
JOINT POWERS AUTHORITY
MEETING CALENDAR
FISCAL YEAR 2026 – 2027**

Board of Directors (1st Thursday)

August 6, 2026
October 1, 2026
December 3, 2026
February 4, 2027
April 1, 2027
June 3, 2027

*Dinner served at 6:30 p.m.
Meeting begins at 7:00 p.m.*

Administrative Entity (3rd Wednesday)

July 15, 2026
September 16, 2026
November 18, 2026
January 20, 2027
March 17, 2027
May 19, 2027

*Lunch served at 12:00 p.m.
Meeting begins at 12:30 p.m.*



Lead Agency Transition History

Norwalk	1991--1994
Pico Rivera	1994--1996
Whittier	1996--1998
Downey	1998--2000
South Gate	2000--2002
Norwalk	2002--2004
Cerritos	July 2004 -- June 2006
Paramount	July 2006 -- June 2008
Lakewood	July 2008 -- June 2010
Santa Fe Springs	July 2010 -- June 2012
Pico Rivera	July 2012 -- June 2014
South Gate	July 2014 -- June 2016
Downey	July 2016 -- June 2018
Whittier	July 2018 -- June 2020
Commerce	July 2020 -- June 2022
Vernon	July 2022 -- June 2024
Norwalk	July 2024 -- June 2026

Norwalk is currently the SEWC Chair. Cerritos is slated to be SEWC Lead Agency next after Norwalk. Following current procedure, the Vice-Chair will be adopted at the same time as the Chair.

After the Chair's two-year term, the Vice-Chair will then become the Chair. (ex. when Cerritos becomes Lead Agency in July 2026, Paramount will become Vice-Chair.)

Beginning in July 2026, Lead Agency schedule repeats: Cerritos, Paramount, Lakewood, Santa Fe Springs, Pico Rivera, South Gate, Downey, Whittier, Commerce, Vernon, Norwalk.



SOUTHEAST WATER COALITION JOINT POWERS AUTHORITY AGENDA REPORT

Date: June 4, 2026
To: Southeast Water Coalition Board of Directors
From: Albert Mendoza, AE Chair, City of Norwalk

Subject: DISCUSSION/ACTION REGARDING SOUTHEAST WATER COALITION WEBSITE

Discussion:

During the March and May Administrative (AE) Meetings, the option of procuring a standalone Southeast Water Coalition (SEWC) website was raised. The purpose of this website would be to host all SEWC related information, agenda packets, and activities in one place. Additionally, it would support historical information by hosting everything on one website, rather than being on multiple websites based on which city was the lead agency at the time. SEWC Staff met with two recommended website designers, Streamline and Revize and attached are the respective proposals.

Revize provided follow-up information by email, noting that the company has more than 25 years of experience building website solutions and is well-versed in Americans with Disabilities Act (ADA) accessibility requirements. Including new ADA Title II mandates. Revize highlighted that even a basic website must account for full ADA compliance, including agendas, uploaded PDFs and documents, and the website platform itself. Their proposal includes all required compliance features, with additional details provided in the attached materials.

Revize also shared that their proposal includes comprehensive support, licensing, and a wide range of built-in features, with pricing outlined on page 16. They noted that they have ensured no increases to the annual fee and have applied a 50% discount to the project cost, reducing it to \$1,500. They reiterated that many features, including the RZ ADA Widget Tool Tier 1, are included at no extra cost, and they provided a document listing all included features.

Recommendation: Review and approve a preferred proposal for a Southeast Water Coalition website.

Attachment(s):

1. Streamline Proposal
2. Revize Proposal



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Paid annually for a \$20/mo discount

**Compliance
Essentials**

~~4,200~~
2,928/yr

**Community
Professional**

~~6,000~~
4,200/yr

**Operations
Professional**

~~12,600~~
8,820/yr

**Streamline
Enterprise™**

~~Custom~~
30% off

 Government Website Content Management System	✓	✓	✓	✓
Content Management System: Manage pages, menus, navigation, and organize information publicly.	Included	Included	Included	Included
Domain Concierge and .gov Registration Support: Assistance getting your own domain and renewing each year. We can help provide guidance getting a free and permanent .gov domain for added security and credibility. Receive assistance acquiring and renewing your own domain annually.	Included	Included	Included	Included
DNS Management: Assistance with the "Domain Name Service" that routes essential services like web traffic and email on your domain to the correct services.	Included	Included	Included	Included
Image Library w/Gallery: Organize, tag, store, caption, and add alt tags automatically using AI.	Included	Included	Included	Included
Video w/Closed Captions: Upload your own or use your favorite providers like YouTube, Vimeo, and live video streaming services. Automatically enable closed captions on embedded video services for users with disabilities.	Included	Included	Included	Included
Unlimited File Storage: Store as many board meeting and governance documents as you'd like on the Streamline platform.	Included	Included	Included	Included
 Time-Saving Tools	✓	✓	✓	✓



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4,200/yr

**Operations
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8,820/yr

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Sitewide Emergency Notification Tool: Display an alert that can redirect to any page, be dismissed, and works on mobile.

Included

Included

Included

Included

Sitewide Search, Including PDF files: Benefit from error-tolerant, predictive search including inside file attachments.

Included

Included

Included

Included

Meetings Assistant: Add meetings, attach necessary materials, and post to your Streamline site in seconds.

Included

Included

Included

Included

Forms: Go paperless to make your lives, and your community's lives, a little bit easier. Convenient and secure.

Included

Included

Included

Included

Unlimited Support and Continuing Education

✓

✓

✓

✓

Training & Support: Utilize unlimited training as needed for your staff.

Included

Included

Included

Included

Webinars and CEUs: Quarterly trainings led by Streamline on a wide range of topics from Cybersecurity to ADA compliance, communication, social media strategies, and more.

Included

Included

Included

Included

Regulatory Compliance

✓

✓

✓

✓



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4,200/yr

**Operations
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8,820/yr

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Compliance Checklist: Monitor your district's compliance with a comprehensive checklist of all laws affecting districts like you in your state, in a sleek dashboard. Even has templates that you can start with for some items. Made in partnership with the Special District Leadership Foundation, the National Special District Association, and experts in each state. [Watch Video](#)

Included

Included

Included

Included

ADA Compliance



ADA Accessibility Assistant: Find and fix accessibility issues right on your page with ease. Built-in tutorials to address common issues. Instant re-scanning of pages.

Included

Included

Included

Included

ADA Monthly Scanning: Maintain compliance, worry-free, with automatic testing of your entire site for ADA issues each month.

Included

Included

Included

Included

PDF Accessibility Scanning: Make all your PDF accessible with built-in scanning using the VeraPDF scanner, which tests to the new WCAG 2.1 AA standards required by the DOJ and ADA.

Included

Included

Included

Included

PDF Remediation: Save money with Streamline's master agreement with top PDF remediation providers. Available for \$7/page, 5 day turnaround. You can send directly from your Streamline site and it will automatically be delivered back into your site for approval, along with a certification of compliance.

\$7/page

\$7/page

\$7/page

\$7/page



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**Community
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4,200/yr

**Operations
Professional**

~~12,600~~
8,820/yr

**Streamline
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30% off

ADA Manual Testing: Benefit from manual testing by real users with disabilities, performed by LevelAccess, the leader in website accessibility testing. Provides a third party report of platform compliance which can be extremely helpful evidence if there is a complaint against your district.

Included

Included

Included

Included

Live Assist Powered by Aira: Link people who are blind or low vision to professional visual interpreters for secure access to content and documents on your website, anytime, anywhere.

10 min/mo

20 min/mo

30 mins/mo

60 mins/mo

Community Engagement Suite



Calendar New : Organize and color-code calendar events, see start times, filter by type, click through for more detail, and include on website, mobile-responsive.

Not included

Included

Included

Included

E-Signatures: Collect signatures online. Apply it to any form or payment that would otherwise require a pdf or docx.

Not included

Included

Included

Included

Amplify Design New : A design suite that allows you to build beautiful, compliant pages. The ability to restructure your homepage, integrate video, add new quick links regions. [Watch Video](#)

Not included

Included

Included

Included

Payments + Billing: Collect online payments and bills directly from your website. Backed by Stripe, so payments are always secure. Conveniently built into your website, so you don't have to deal with yet another log-in.

Not included

Included

Included

Included



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**Community
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4,200/yr

**Operations
Professional**

~~12,600~~
8,820/yr

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Enterprise™**

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30% off

One-Click Share to Social: Draft your content once, then share it to social media channels in seconds.

Not included

Included

Included

Included

One-click Share via Email Newsletters: Use Streamline Engage™ to build content right on your website, bundle in other content, and send directly from the platform, saving both time and money! Engage emails are pre-formatted so they are always professional and mobile friendly.

Not included

Included

Included

Included

Premium Design Service and Plugins



Premium Designer Sections and Interior Landing

Pages New : Turbocharge your website design with our suite of advanced design modules at your fingertips. Modern, customizable, and easy to use.

Not included

Not included

Included

Included

Annual Board Reports + Web/Compliance Analytics

New : Generate a report anytime your board wants to know how the district is doing online - your regulatory compliance, transparency, ADA accessibility, page visits and engagements, email sends and engagements, and more.

Not included

Not included

Included

Included

Annual Design Reviews: Update the design of your site annually with our expert service—from the homepage layout to creating a new logo or updating the menu flow. Whatever is top of mind, our experts will make it happen!

Not included

Not included

Included

Included



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2,928/yr

**Community
Professional**
~~6,000~~
4,200/yr

**Operations
Professional**
~~12,600~~
8,820/yr

**Streamline
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30% off

Plug-In Library New : Plug-ins are custom components that can improve the experience of the website. One example is a member-only access code system that we built for the National Special District Association. If your district is looking to have a special content display, a plugin architecture may help.

Not included

Not included

Included

Included

Advanced Cybersecurity



Single Sign-On New : Log into your Streamline site using your existing district login—be it Office365, Google Workspace, or many more.

Not included

Not included

Included

Included

Dual Coast Redundancy and Failover: Use Streamline's advanced failover system to automatically back up your data to a standby server in another availability zone and switch over in the case of a major disaster.

Not included

Not included

Included

Included

Advanced Permissions and Monitoring: Manage your users and control what they can access, see when they've last logged in, and audit their changes to content. Streamline saves all changes in perpetuity, so you have a full content history.

Not included

Not included

Included

Included

Dedicated Content and Support Services



Embedded Integration Support: Support with any embedded HTML component, from ESRI district Maps, to video streaming, to RFP listings to job postings that might be feeding content from another system.

Not included

Not included

Included

Included



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**Community
Professional**

~~6,000~~
4,200/yr

**Operations
Professional**

~~12,600~~
8,820/yr

**Streamline
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30% off

Secure Intranet Portal



Secure Intranet Portal New : A locked intranet system for your teams (staff, volunteers, board) to communicate, store documents, and manage back office operations like shift scheduling, share board documents ahead of the next meeting, and so much more. Flexible enough to do almost anything you need, templated enough to save you time and headache.

Not included

Not included

Included

Included

Flagship Design Service and Handcrafted Components



Flagship Design Service: Enjoy the ultimate white-glove design experience, including stakeholder interviews, needs discovery, design presentations, content strategy, and advanced analytics.

Not included

Not included

Not included

Included

Custom Plug-ins: The ability to create any display component you might need from scratch, be it a rate calculator, a mapping tool, or an access-control code to view content. Development fee may apply depending on scope. [See Example](#)

Not included

Not included

Not included

Included

Insurance and Uptime Guarantee



99.99% Uptime Guarantee: Ensure ultra-reliable service to your district with the highest standard for government website hosting. See Status

Not included

Not included

Not included

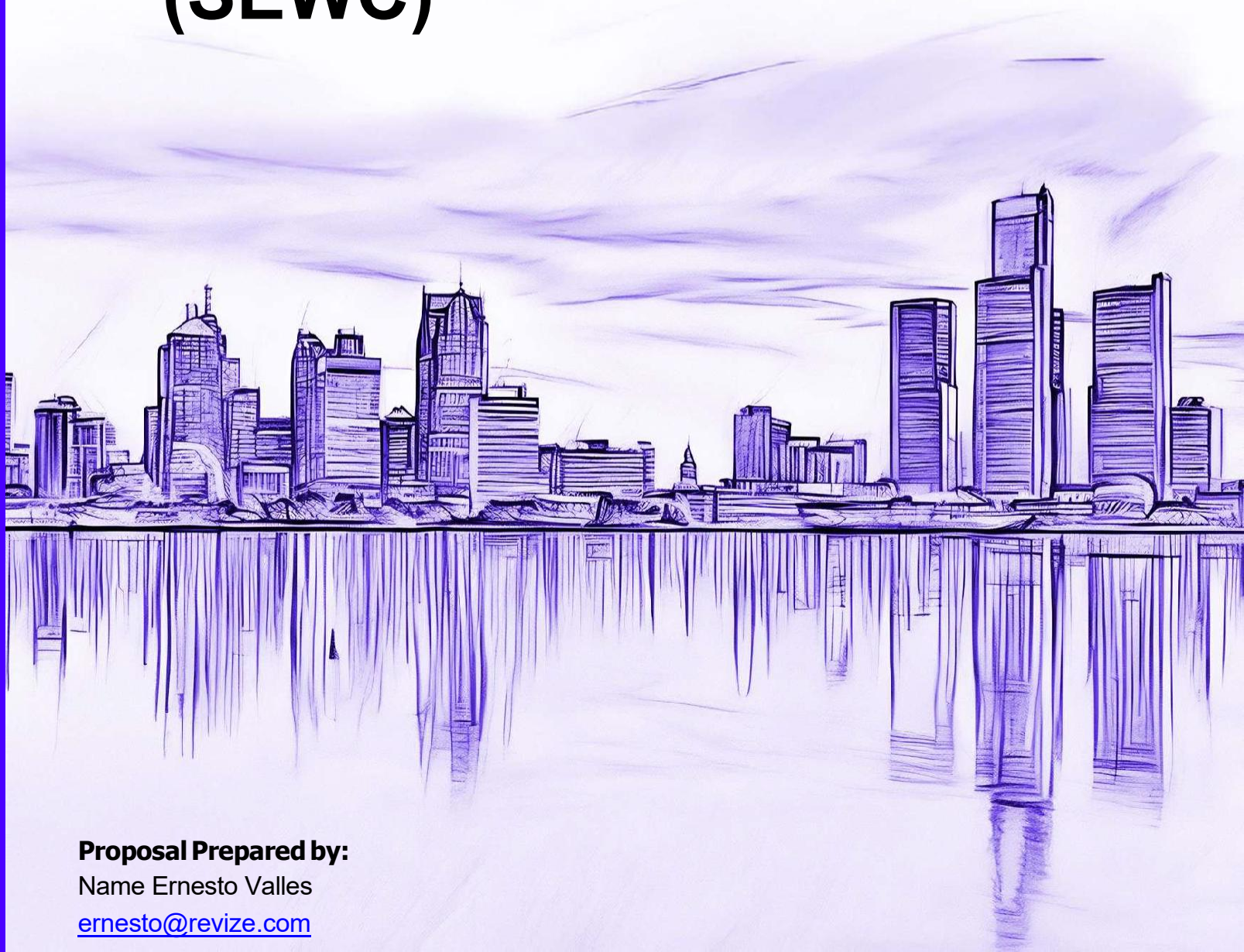
Included

revize.

The Government Website Experts

A Website Proposal for

Southeast Water Coalition (SEWC)



Proposal Prepared by:

Name Ernesto Valles

ernesto@revize.com

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Revize Clients!

- Des Moines, IA
 - Eagle County, CO
 - Glencoe, IL
 - Golden, CO
 - Hamilton County, OH
 - Largo, FL
 - Olympia, WA
 - Pasco County, FL
 - St. Petersburg, FL
 - Troy, MI
 - And Many More!
- www.dsm.city
 - www.eaglecounty.us
 - www.villageofglencoe.org
 - www.cityofgolden.gov
 - www.hamiltoncountyohio.gov
 - www.largo.com
 - www.olympiawa.gov
 - www.pascocountyfl.net
 - www.stpete.org
 - www.troymi.gov

Dear Members of Southeast Water Coalition (SEWC)

Thank you for considering Revize as your web development partner. For nearly two decades, Revize has been a leader in providing high-quality, government-compliant web solutions. Located in Troy, Michigan we have launched hundreds of government websites nationwide, including nearly 200 right here in Michigan, a myriad of industry awards and hundreds of satisfied clients stand as testament to the quality and value of our work.

Visitors are drawn to websites that are appealing yet functional, user friendly with a plethora of services, and accessible on a wide range of devices. A Revize website will allow your residents and businesses to easily fill out and submit documents, review and pay bills and taxes, perform searches to answer frequently asked questions and perform a suite of other tasks that would otherwise require staff assistance. What's more, a Revize website will enable you to increase staff productivity and decrease costs by reducing off-line departmental operations.

Some of our great clients include:

- City of Largo, FL largo.com - Award Winner
- Eagle County, CO eaglecounty.us - Award Winner
- City of St. Petersburg, FL stpete.org
- City of Des Moines, IA dsm.city - Award Winner
- City of San Carlos, CA cityofsancarlos.org - Award Winner

“Revize Websites build engagement
with your constituents.”

"revize websites build engagement with your residents"

We will work closely with you to design and develop a dynamic, functional and easy-to-navigate website that will perfectly fit your community.

Then we empower you to control your digital presence with the industry's best administrative management applications. Revize training ensures that your team has the skills needed to expertly update and manage website content and delivery.

Government clients select Revize because we can help them

- Effectively engage residents.
- Enhance their web presence and build an online communications center.
- Empower non-technical web content editors and administrators to easily execute changes.
- Implement a scalable solution that allows them to affordably grow their web presence for the long term.

We have worked hard to establish a reputation for creating online community websites that engage, inform, and increase participation of your community. With our help, your community's website can serve your residents better, inspire them more, and get them actively involved in your government.

Please contact me if you have any questions at all.

Sincerely,

Ernesto Valles

Executive Summary

Thank you for considering Revize Software Systems for your new website project. We understand the importance of this undertaking and know how motivated your government/community is to selecting the right vendor; one who will work with you through all the steps required to build the perfect website featuring a plethora of high quality online services that your constituents will want to use regularly.

In more than two decades of working with government leaders, as well as through nationwide surveys, we have learned that the key to choosing a website vendor is finding the right balance between the total cost of the solution and the quality of the design, online apps and user functionality. In simpler terms, you need a solution that works for you and serves your constituents.

About Us

With approximately 3,000 government websites launched nationwide, Revize Software Systems is one of the industry's leading providers. We credit our rapid growth to our 20-year track record of building award-winning government websites and content management systems. When you work with Revize, you're not just a client, you become part of the Revize family and will receive the service and support you need and expect! We are among the most highly respected government website experts in the United States and we proudly stand by our work.

Our Innovative Responsive Web Design (RWD) and Web Apps

Revize has been a pioneer in implementing the latest trends in design by using Responsive Web Design (RWD). This technology ensures that site visitors have an optimal viewing experience—easy reading and navigation with a minimum of resizing, panning, and scrolling—across a wide range of devices, from desktop monitors to mobile phones. RWD provides flexible and fluid website layouts that adapt to almost any screen. When you implement a dynamic new website powered by Revize, you will not only get an outstanding look, layout and navigation, but you also receive 24/7 access to our Government Communication Center for residents, business and visitors.

Here you will find the communication tools you need such as:

- Public Service Request App
- Calendar of Events
- E-Notification Modules
- On-Line Payment Portal
- Facilities Reservations
- News Center with Facebook/Twitter Integration
- Emergency Alerts
- Online Forms / Survey Tools
- E-Newsletter Applications
- Job Posting and Tracking Module
- Public Records Request Tracker

Our Award-Winning Government CMS

Revize is renowned as a leader in providing practical, high-value, easy to use content management software Government CMS. This simple-to-use yet powerful solution enables clients to manage their online presence with high functionality and style. With applications such as an online document center, public service request app, public records request tracker, agendas and minutes, frequently asked questions and more, Revize ensures that our clients have the tools they need to make information and services available for website users at the click of a mouse.

Quick Deployment, Personalized Training and Support

Revize addresses time concerns by completing websites in considerably less time than our competitors. And because our software is so easy to use, we are also able to effectively train our clients in less than half the time it takes our competitors. Our training program is customized based on each client's needs, and we provide hands on training the way you want it - either onsite or off site through web conferencing tools. We pride ourselves on the skills of our support staff, who are responsive, knowledgeable and helpful. Our online support portal is available 24/7/365 for issue tracking and management. We also provide phone and email support during regular business hours.

Did you know? Our technical support staff are trained developers. When you call for tech support, you'll be speaking to staff with direct knowledge of development!



Company Overview

Founded
1995

Headquarters
150 Kirts Blvd.
Troy, MI 48084

Phone
248-269-9263

Website
revize.com

Revize Software Systems was founded in June, 1995 as a "new media" development company specializing in the creation of interactive web design, multimedia content delivered on CD-ROM, and video production. Since then, Revize has made an unsurpassed name for itself in government website design, which remains our specialty. We now boast more than 3,000 websites launched in North America and have created acclaimed website designs for hundreds of municipalities and counties, as well as government departments and agencies. In September, 1996 as the Internet was becoming a world-wide reality, Revize began developing a Web Content Management System (CMS) for the government market to enable non-technical contributors to quickly and easily update content on their websites. The result was the creation of our state-of-the-art Revize Government CMS. Our mission has always been to enhance the communications of government organizations nationwide with their varied and valued audiences. This is based on our vision statement, which reads:

"The empowerment of people through simplified information management technologies."

Focused exclusively on creative web design, government web apps and content management technologies, Revize continues to invest in its technology, continually adding new capabilities and features that manifest our vision. While many municipalities choose Revize to develop and cost-effectively manage their website content, clients also use Revize as an information-sharing platform. Our suite of Revize Government web-based solutions has proven valuable as a powerful technology that empowers clients to build and maintain sophisticated web sites, all while using the Internet and internal Intranets/Extranets to acquire, analyze, process, summarize and share information



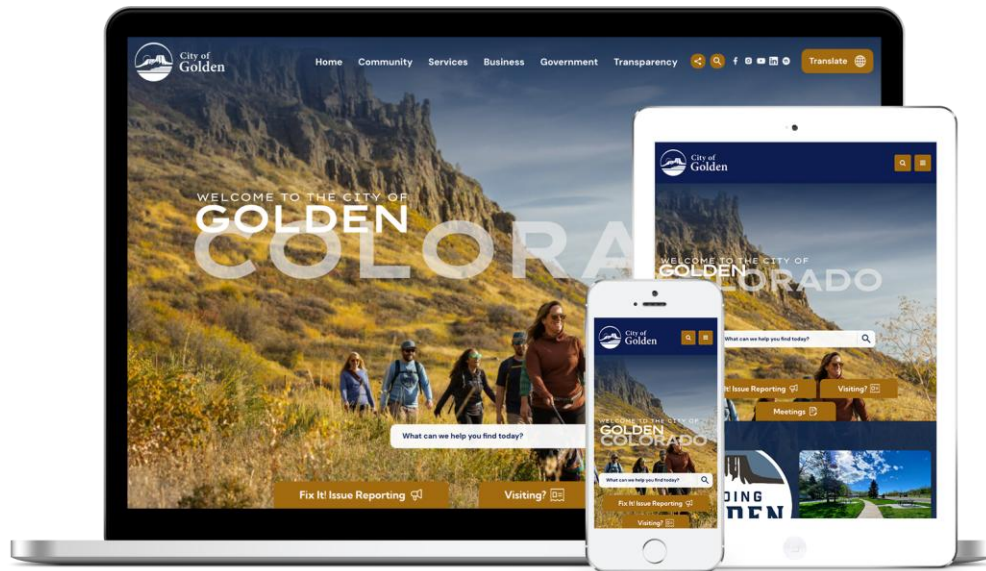
Did you know?

Revize has won national awards for our websites!

Government Project Experience

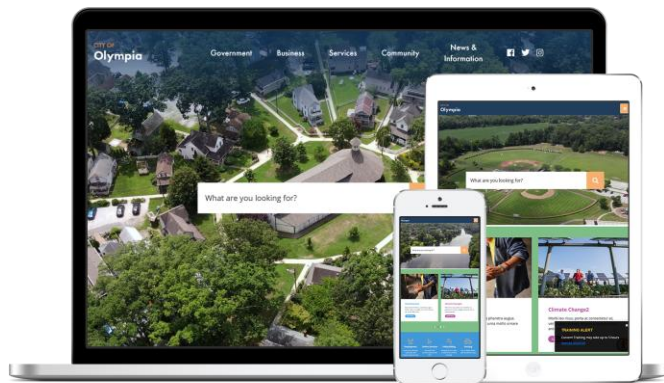
City of Golden, Colorado

www.cityofgolden.gov



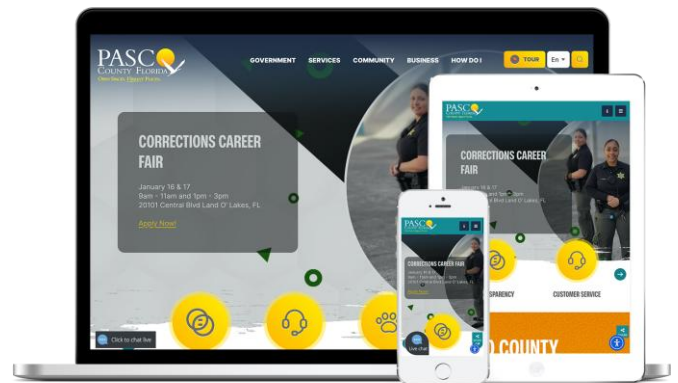
The City of Olympia, Washington

Olympiawa.gov



Pasco County, Florida

www.pascocountyfl.net



Government Account References

Client: City of Wylie, TX

Craig Kelly, Public Information Officer

Phone: (972) 516–6016

Email: craig.kelly@wylietexas.gov Website:

ci.wylie.tx.us

Client: City of Olympia, WA Joshua

Linn, Website Administrator Office:

(360) 570–3782

Email: JLinn@ci.olympia.wa.us Website:

olympiawa.gov

Client: Tipton County, TN Shawn

Anderson, GISP Director Phone:

(901) 476–0234

Email: sanderson@tiptonco.com

Website: tiptonco.com

Timeline

Phase	Duration
Design Selection & Content Migration	3-4 Weeks
Training & Go Live	1-2 Weeks
Go-Live (Average)	4-6 Weeks

Did you know?

The project planning process is designed to fit your needs. We will adapt our timeline if your schedule requires.

Revize Project Team

Revize understands the importance of having a talented and experienced staff. We are proud of our well-respected team of top notch experts in the field of government website design, development, analysis, content management, training and support. From the first creative concepts through to the design phases, and from site launch to training of personnel and continued support of your website project, we have the right group of seasoned professionals to work with you through the website process and beyond. We are pleased to introduce them:

- **Ernesto Valles** Account Manager
- **Kristina Kingman:** Project Manager
- **Alex Parent:** Creative Arts Director/Web Designer Chief
- **Samir Alley:** Operations Officer
- **Denise Brazier:** Revize CMS Trainer
- **Jamie Phy:** Revize CMS Integrator/Backend Developer HTML Developer
- **Richard Opiniano:** VP Bus Dev/Marketing
- **Joseph Nagrant:** Technology Officer Chief
- **Derek Ortiz:** Cloud Architect
- **Akshaya Ray:**
- **Many More!**

Revize AI ChatBot

As part of Revize's fully integrated lineup of features, we are excited to introduce the latest in AI Chat technology.

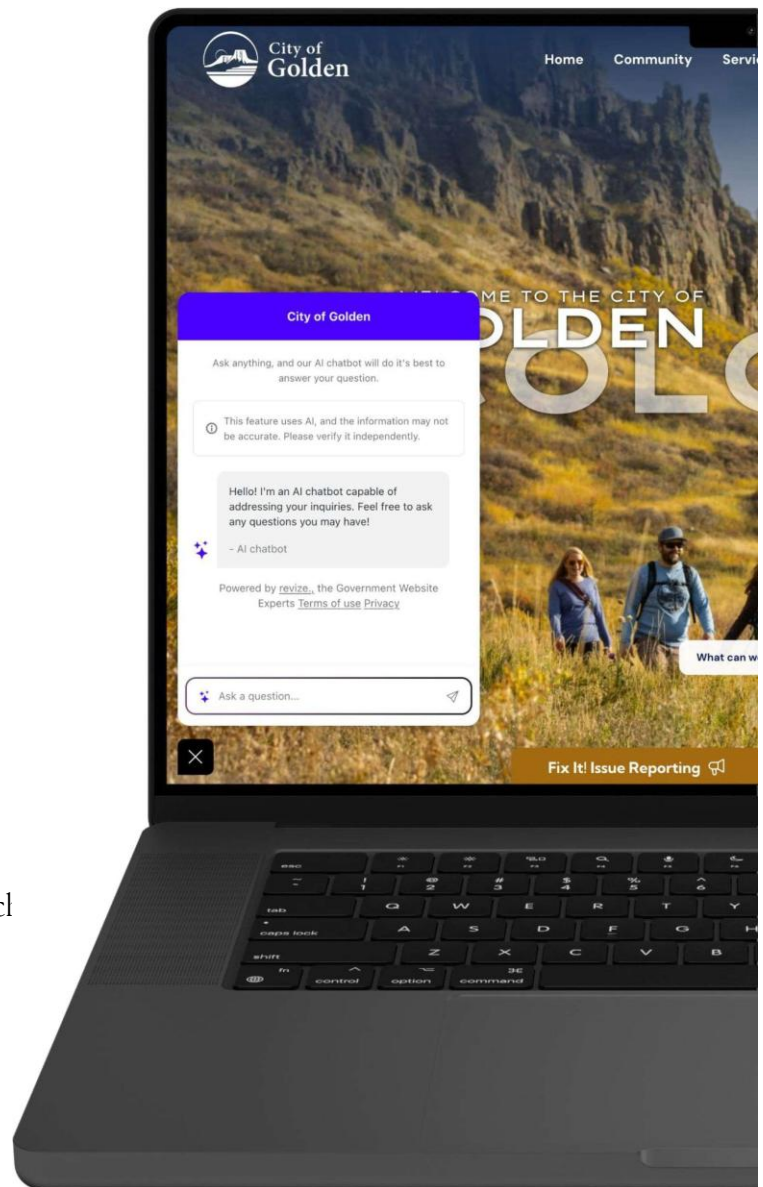
The Revize ChatBot allows your visitors to instantly find answers to their questions - without the need to search, find, and read an entire webpage.

Users simply type in their question, and the Revize ChatBot provides a detailed response in seconds!

Unlike some third-party live chats that force admins to pre-populate content, the Revize ChatBot is quite different. It learns the content of your website and provides answers based on that content.

Admins can even configure the ChatBot to ignore certain content of your website and learn content of other websites.

Keep in mind, Revize developed this feature ourselves. Which directly by Revize. No need to deal with another vendor.

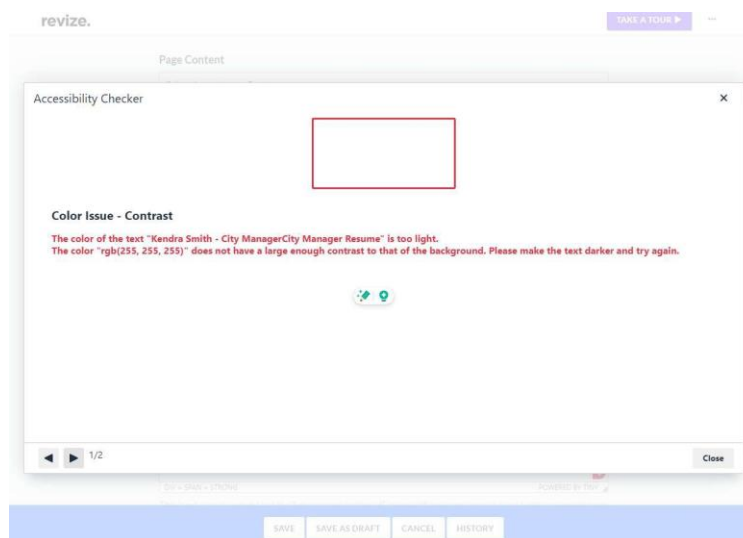


Accessibility & Compliance

WCAG Accessibility Compliance

Revize has launched more than 3,000 websites nationwide, with accessibility incorporated into both our platform and implementation process. Revize websites are designed to align with WCAG 2.1 AA, while actively incorporating WCAG 2.2 AA best practices as standards evolve using current industry-recognized approaches.

The Revize CMS includes built-in accessibility checking tools to help identify potential issues as content is added or updated. Together, these tools and practices support an ongoing, collaborative approach to accessibility between Revize and our clients.



Accessibility Strategy - During the Project

Revize will:

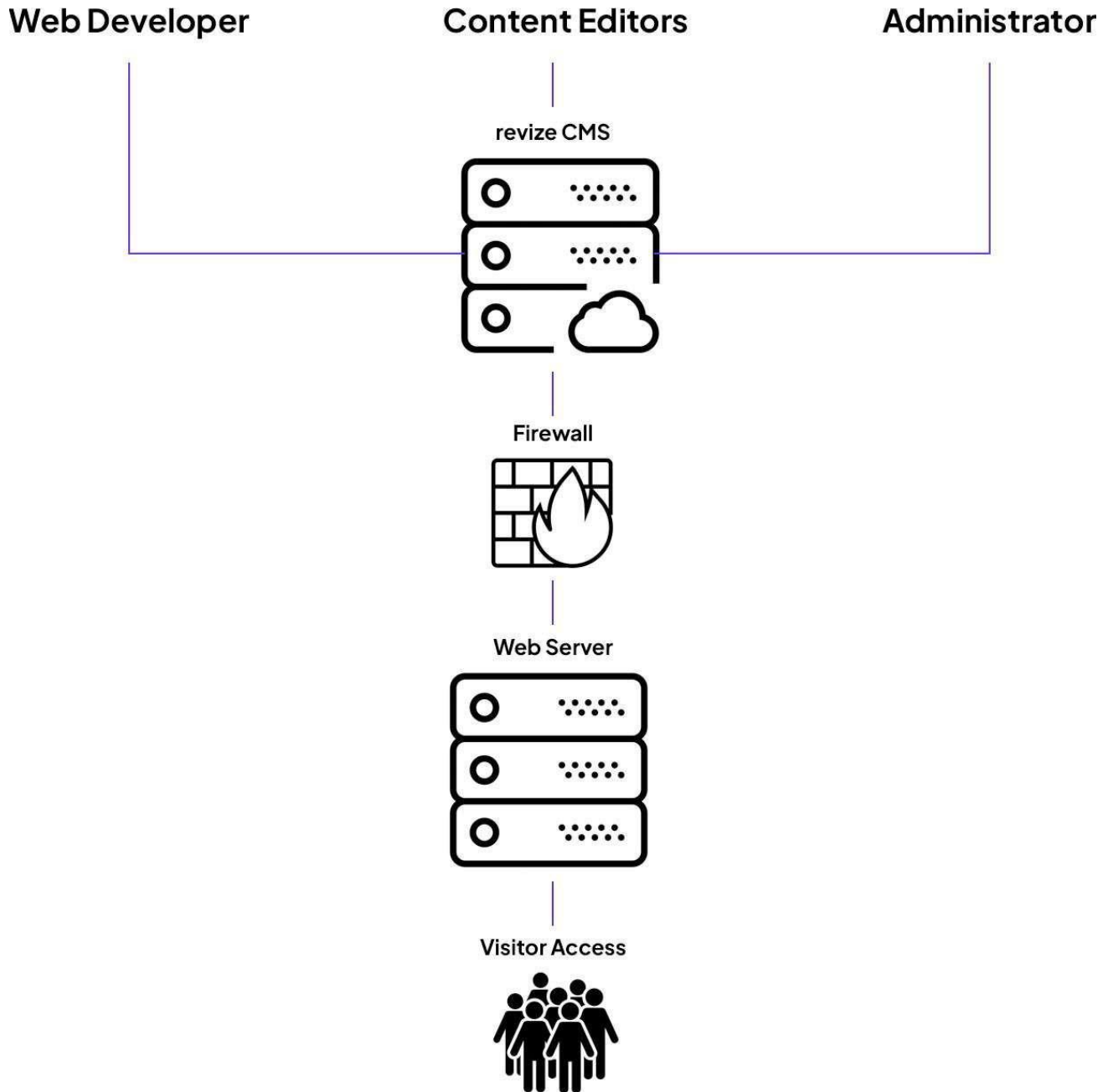
- Design custom visual mockups with WCAG 2.2 AA considerations in mind, including color contrast, typography, layout structure, and interactive elements.
- Build the site using ARIA labels, semantic HTML, and other WCAG best practices.
- Ensure keyboard navigability and screen reader compatibility.
- Include an accessibility checker in the Revize CMS editor.

While Revize provides the framework for compliance, the CLIENT is responsible for ensuring that content (e.g., PDFs, documents, images) is accessible before posting. Revize does offer PDF remediation services as an add-on for files that need to be made compliant.

Revize Technology Architecture

The Revize Government CMS is a standards-based, open architecture software product without any proprietary restrictions. Revize uses leading technologies to avoid integration problems with existing systems and comes complete with its own Integrated Publishing Engine, Embedded Relational DB, JSP/Servlet Engine, and Application Server.

Revize Intelligent Publishing WCM



Revize Quote

Project Cost

	Total
Web Gen Website Development, Migration, and Training - Choose one (1) of six (6) available design layouts - Revize will change the color scheme and banner to fit the branding of the client - Additional design changes are not permitted - Revize Web Calendar, Document Center, and other included features - Training – Revize Content Editing training up to two (2) hours for up to two (2) people - Content migration – Migration up to 50 regular content pages/documents using your existing site map - No calendar events will be migrated.	\$1,500.00
Annual Tech Support, Revize CMS License and Hosting Fee: - Revize Web Content Management Software Services - Two (2) Content Editors/Administrative Users - Technical Support/CMS Software Upgrades - Website Hosting – 5GB storage, 30GB monthly bandwidth limit - Four-Year Agreement, includes SSL Certificate	\$1,800.00
Total Project Cost	\$3,300.00

Optional Add-Ons

Additional Services/Features

	Total
Annual WCAG Scan and Remediation Service (Annual Fee): Includes up to 2 scans per year with up to 4 remediation hours included	\$2,400.00
AI ChatBot (Annual Fee): With automatic retraining and backend admin access	\$3,400.00
Revize Email Newsletter (Initial Investment): \$600 Annually - Up to 10,000 Monthly Sends	\$2,500.00
Mobile App (Initial Investment): \$3,400 annual fee due upon go live	\$6,500.00
Logo Design: Includes 3 concepts. Client picks one for up to three rounds of revisions	\$5,500.00

Optional Payment Plan – The Revize Client First Plan

The Revize Client First Plan offers local governments an alternative payment plan that makes it easier to purchase a new website on your budget and spreads the one-time project design and development costs over a longer period of time.

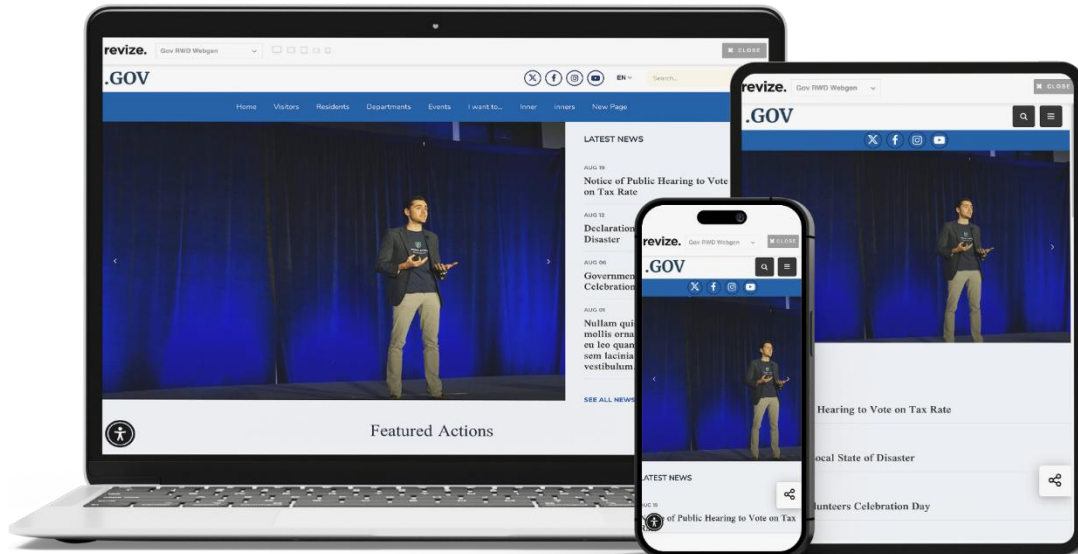
Through a minimum three-year contract, The Revize Client First Plan dramatically lowers the one-time project development and start-up costs of launching a new website. What Revize does is combine the one-time and recurring fees and spreading them over the life of the contract. And because we value our continuing relationships with our customers, those who extend their contract beyond the three-year minimum will receive a redesign at the end of their fourth year with Revize Free of Charge.

Optional Payment Plan – Three Year Payment Breakdown – Interest Free

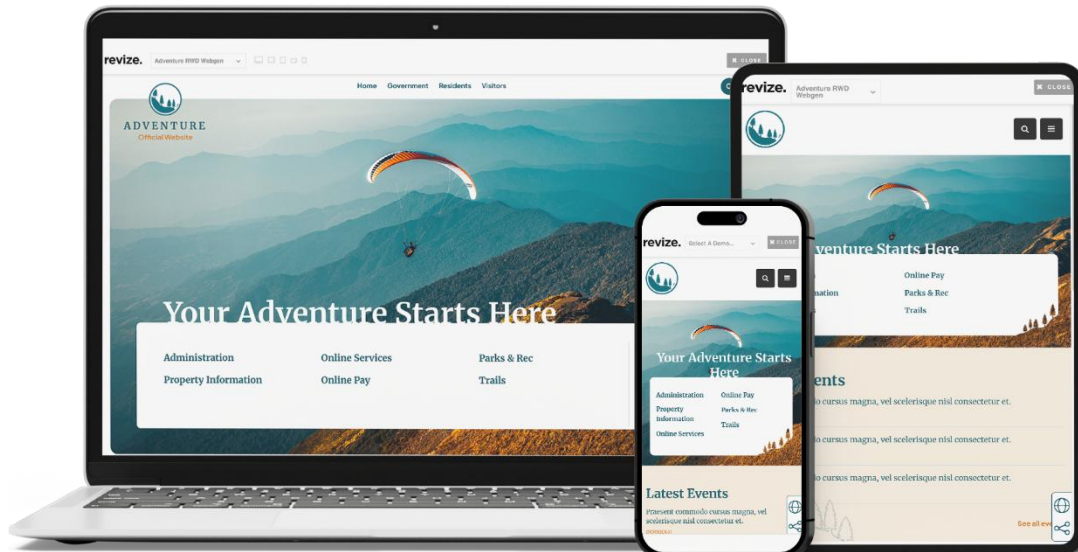
Year 1		1/3rd of project costs + Annual Hosting, Support, Maintenance
Year 2		1/3rd of project costs + Annual Hosting, Support, Maintenance
Year 3		1/3rd of project costs + Annual Hosting, Support, Maintenance
Year 4		Annual Hosting, Support, Maintenance (Optional) Includes Free Redesign

Prebuilt “Web Gen” Template Options

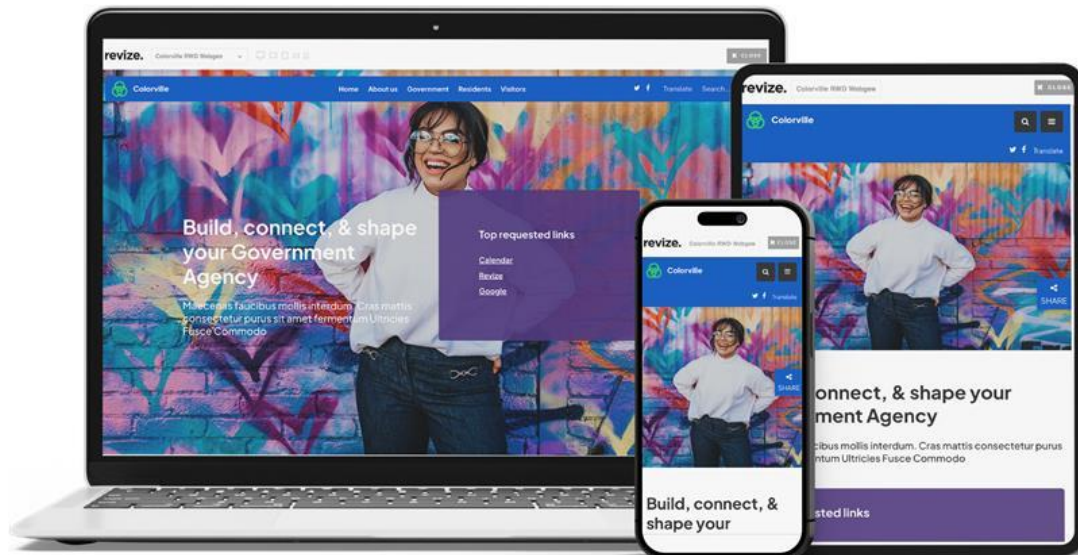
Gov



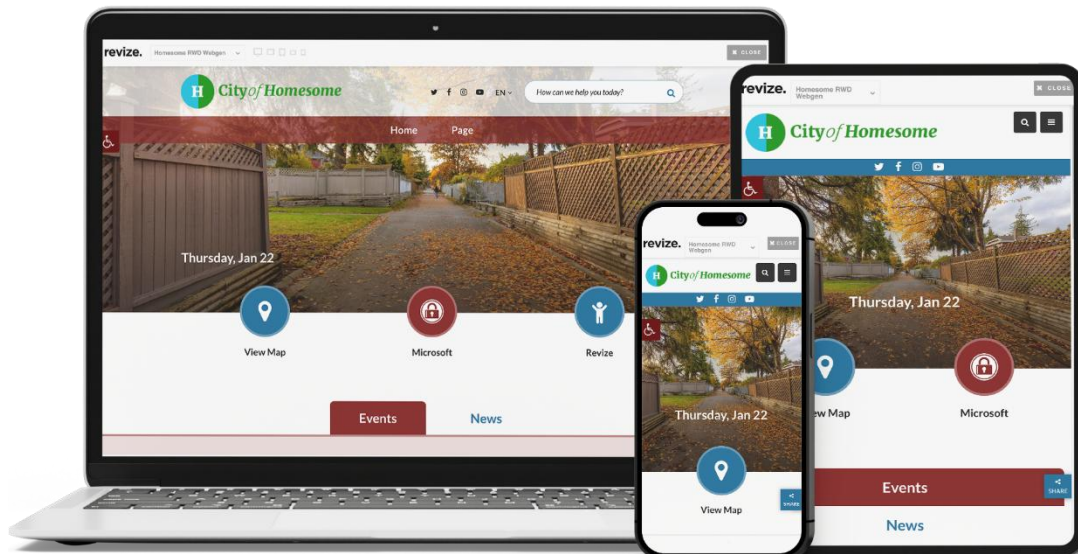
Adventure



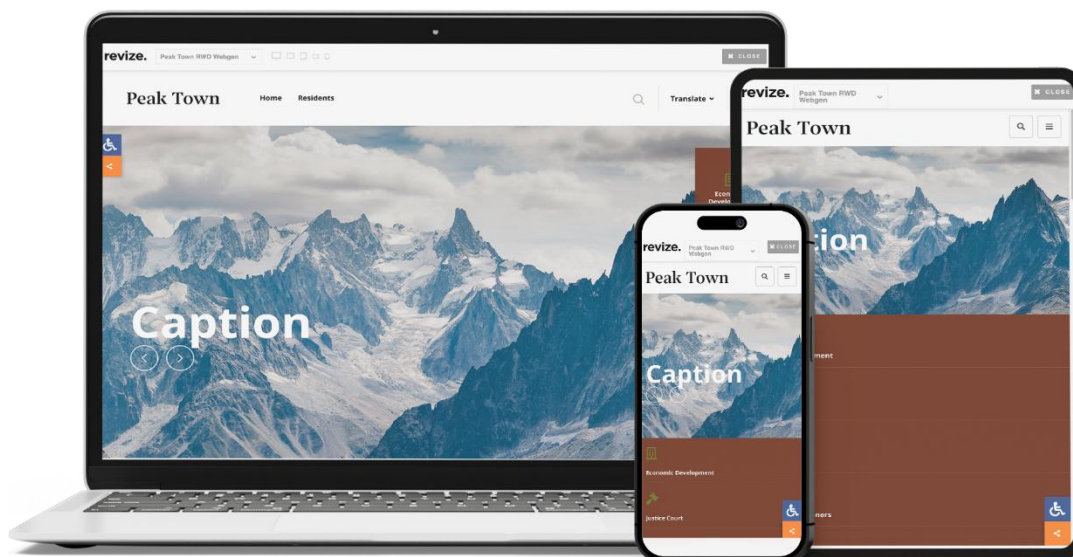
Colorville



Homesome



Peak Town



Thomas City



Included Features

The Following Applications & Features will be integrated into Your Website: In addition to the Government Content Management System, which allows non-technical staff to easily create and update website content, Revize includes a suite of applications and features purpose-built for municipalities. These tools are outlined below and organized into five categories:

Citizen's Communication Center Apps

- Notification Center
- Document Center
- FAQs/Accordion
- News Center
- Online Forms
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendar
- "Share This" Social Media Flyout App

Citizen's Engagement Center Apps

- Citizen Request Center with Captcha
- RSS Feed

Staff Productivity Apps

- Agenda Posting Center
- iCal Integration
- File/Image Manager
- Link Checker
- Menu Manager
- Online Form Builder
- Website Content Archiving
- Website Content Scheduling

Site Administration and Security Features

- Audit Trail
- History Log
- Secure Site Gateway
- Unique Login/Password for each Editor
- URL Redirect Setup/Friendly Links
- User Roles and Permissions
- Web Statistics and Analytics

Mobile Device and Accessibility Features

- Alt-Tags
- Font Size Adjustment
- Language Translator
- Mobile and Tablet Preview while Editing
- Responsive Website Design (RWD)
- RZ Assist Widget
- WCAG Accessibility

Revize Support Includes

- 8 AM – 8PM EST Phone Support (Monday thru Friday)
- 24/7/365 Portal and Email Support
- Staff provides assistance and answers all questions
- Dedicated support staff
- New/existing user training
- Free Training Refreshers
- Video tutorials and online training manual
- Automatic integration of enhancements
- E-Newsletter Module support
- Automatic upgrade of CMS modules, such as Calendar, Document Center, etc.
- Four major CMS upgrades per year
- Software and modules upgrades (automatic install)
- Server hardware and OS upgrades
- Immediate bug fixes/patches
- Round the clock server monitoring
- Data Center Network upgrades
- Security and antivirus software upgrades
- Firewall and router upgrades
- Bandwidth and network infrastructure upgrades
- Remote backup of all website assets
- Cloud backup of all website assets
- Quarterly Newsletters on major feature updates
- Regular webinars on CMS features and usage

Did you know?

Revize updates your Content Management System on a rolling basis throughout the year



revize.

Thank you

For Considering revize

Prepared by Ernesto Valles

Disclaimer

Scope of Proposal: The information contained in this proposal is for general informational purposes only. The content of this proposal is subject to change without notice, and revize LLC reserves the right to modify, amend, or alter any part of the proposal at its sole discretion. The services, deliverables, timelines, and pricing outlined herein are estimates and are subject to further negotiation and final agreement.

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